

Building and Grounds (B&G) Landscape Alteration Request

Homeowner name: _____ Date: _____

Alteration Address: _____

Contact Phone #: _____

Are there existing plants that you will want removed? () Yes () No

Reason for alteration request (please check):

- Existing plants destroyed due to () plant illness/disease
- Existing plants unattractive due to () overpruning/woody appearance () sparse growth
- Existing plant(s) inappropriate for location (describe issue: _____)
- Other: _____

Are you planning to pay for cost of plants and planting? () Yes () No

Have you contacted a nursery for a plan or plants? () Yes () No

If yes, please identify company: _____

Have you reviewed whether intended replacement plants are on the approved list of plants for Brandywine (available from management office for trees or bushes)? () Yes () No

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Please contact Brandywine Management Office (239-481-2326) if you wish to have a Building & Grounds (B&G) Committee representative review this form with you prior to submission. Please submit this form at least one week prior to the date of the next B&G meeting to permit site visit and review. If approved by B&G, approval will be needed at the subsequent Board of Directors meeting before renovation can occur.

Concerns addressed by the Building and Grounds Committee include but are not restricted to:

- Are the new plants approved for Brandywine?
- Are the plant needs addressed appropriately for the planned location [a.m./p.m. shade vs sun, appropriate location for mature height/width & canopy/root distance from structure, seeds/droppings issues for location, how plants relate to other plants in this yard and adjacent yards (e.g., do not want all palms in front yards down entire street), deciduous vs evergreen, no previous disease (especially ganoderma) in that soil]?
- Correct planting of new plants/soil enhancement addressed.

Please be advised that when initially planted, homeowner will be responsible for watering more intensely for first 3 months to assure transplant success.

Please attach a sketch of plants you wish to plant, specifying location in relation to structures (driveway, overhang, porch railings, walkway) and identifying the plants by genus/species/variety, if available.

Owner Signature: _____ Unit#: _____ Date: _____

Office Use:

Request form received at Brandywine Mgt Office by: _____	Date: _____
Referred to Bldg & Grounds Committee	Date: _____
Visit of Bldg & Grds Committee rep to home for verification of information: --If palm being replaced with another palm, was original palm lost to ganoderma butt rot fungus? () Yes () No	B&G Rep name: _____ Date: _____ *See below for recommendation from site visit.
On B&G Committee Agenda: Approved: () Yes () No () Tabled If not approved, reason/recommendations:	Meeting Date: _____
On BOD Committee Agenda: Approved: () Yes () No () Tabled If not approved, reason/recommendations:	Meeting Date: _____
If existing plants to be removed by Association:	work order submitted on (date) _____

*Recommendations from B&G site visit prior to B&G meeting:

Discussion with homeowner at visit: () Yes () No

Bldg & Grounds Representative (Signature)

Visit Date